

Alexandria Community Policy and Management Team

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Meghan McGrane
Finance Department

Mike Mackey, Chair
Court Service Unit

Cynthia Agbayani
Private Provider

Deborah Bowers RN, MSN
Health Department

Greta Rosenzweig
Social Services

Vacant
Family Representative

Tricia Bassing, Vice-Chair
Community Services Board

Theresa Werner M.Ed., J.D.
ACPS- Special Education

March 24, 2021 - Meeting Minutes

Members present: Cindy Agbayani, Deborah Bowers, Greta Rosenzweig, Meghan McGrane, Mike Mackey, Terry Werner and Tricia Bassing.

Others present: Staff: Sharon Minter, Jasmine Chapman, PJ Gingery; Guests: R. Orah; Linda Odell

Meeting called to order at 2:05 p.m. by M. Mackey.

Quorum present

1. Welcome and Introductions

2. VJCCCA Plan Presentation

- Plan amended to focus on providing prevention services to non-DJJ involved children and youth with the goal of redirecting those clients from any future involvement with the court system.
- The plan will serve approximately 60 clients in grades five through eight.
- Discussion around need to incorporate trauma-informed practices in the services.
- Request for endorsement from ACPMT.
- T. Bassing moved to approve plan with incorporation of recommended changes; second T. Werner. Motion passed.
- M. Mackey will provide a letter of endorsement on behalf of the ACPMT.

3. Public Comments: No requests received.

4. Minutes of the February 24, 2021 meeting were reviewed with T. Bassing providing edits to be incorporated; Motion to accept, with edits, made by C. Agbayani, second M. McGrane. Motion passed.

4. Fiscal Reporting & Program Review

- **Finance Reports** – Presented by R. Orah. CSA FY21 allocation is \$8,439,201, YTD expenditures are \$3.5M, with 41% of allocation currently spent. This is a bit less as compared to the same time period in FY20.
 - R. Orah commented that expenditures continue to be on track as compared to FY20. Finance unit sees no areas of concern. No Medicaid updates from the state office.
- **CSA Reports** – Presented by J. Chapman & PJ Gingery. FY21 IEP Wrap allocation is \$87,740. YTD encumbrances are \$98,465. FY21 Protected funds allocation is \$201,836 and \$16,560 has been encumbered thus far.
 - The initial IEP wraparound allocation is depleted and is currently over budget by \$10K; a supplemental request, specifically for additional WRAP funding, will be submitted to OCS.
 - Two cases are using protected funding at present.
 - FAPT continues to hear cases every week utilizing the MS Teams virtual platform. Some technical issues encountered but usually able to overcome. During the month of February, the FAPT team reviewed 29 cases, 5 of that number represent Parental Agreement cases.
 - Discussion around the high number of parental agreement cases currently underway as compared to previous years and the fact that this trend does not appear to be changing.

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5. Discussion Items

• **Contracts Information Follow-Up**

- M. McGrane went over the enhanced contract process flowchart to which "swim" lines were added to further clarify the process. Additional discussion.
- Question raised about the feasibility of incorporating time frames on the flowchart? Discussion around the various externals that can impact the process and the timely return of contract documents.
- S. Minter informed the group of her discussion with A. Dickinson about city contracts:
 - i. City contracts do not contain any provisions allowing for services to start without contract being in place.
 - ii. City Manager has stated his preference for all departments to utilize the best practice of not starting services while contract negotiations are being negotiated.

• **CSA Gap Survey**

- The state OCS recently announced this year's Gap Survey.
- The CSA office will send PDF copy of survey to all stakeholders for collective input with a return date to CSA office by 4/21/21.
- ACPMT will review and discuss input at April meeting to finalize our locality submission which is due to the state OCS by 5/7/21.

• **HB2117 Legislation**

- Major changes coming about with Private Day services in CSA.
- Will allow CSA funding to pay for transitional services for private day students who are returning to the local school system.
- Establishes a workgroup tasked with providing an interim report by November 1, 2021.
- Additional information to be provided as it becomes available.

• **Family First**

- Some services currently being funded by IV-E will shift to CSA funding as of 7/1/21, representing an increase in CSA expenditures.
- Medicaid costs and corresponding local Medicaid match will increase.
- Family First funding will provide a funding stream to pay for evidence-based prevention services designed to keep children and youth out of foster care; client eligibility will be determined by Child Welfare staff.

• **CSB Mental Health Initiative Policy**

- Document provided to group for review prior to meeting. No questions or additional discussion.
- This is a new requirement to establish said policy and to have it reviewed by ACPMT for approval.
- C. Agbayani moved to accept the policy, second T. Werner. Motion passed.

• **Miscellaneous**

- Elections of succeeding ACPMT officers will be held at April meeting.

6. Adjournment: With no further items to be discussed, a motion was made to adjourn the meeting. Meeting adjourned at 3:59 p.m.

Due to the COVID-19 Pandemic emergency, this meeting is being held electronically pursuant to Virginia Code Section 2.2-3708.2(A)(3), the Continuity of Government ordinance adopted by the City Council on June 20, 2020 or Section 4-0.01(g) in HB29 and HB30, enacted by the 2020 Virginia General Assembly (Virginia Acts of Assembly Ch. 1283 and 1289), to undertake essential business. Members of the Board and staff are participating from remote locations through a Zoom platform.